**UNDG BOS Needs & Opportunities Analysis Template**



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| **NEEDS & OPPORTUNITIES ANALYSIS** |
| **A** | **B** | **C** | **D** |
| **Common Services Lines****(Outcome Areas)** | **Common Service** | **Needs Statement (the ‘what’ and ‘when’)**Programmatic and non-programmatic needs | **Key Performance Indicator (KPI)** – Cost avoided* Quality of service
 |
| **Common Procurement**  |  | Background:Need (what; when): | KPI (cost):KPI (quality): |
| **Common ICT** |  |  |  |
| **Common Human Resources**  |  |  |  |
| **Common Finance** |  |  |  |
| **Common Logistics**  |  |  |  |
| **Common Facility** **(inc. Common Premises)** |  |  |  |