**UNDG BOS Needs & Opportunities Analysis Template**



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| **NEEDS & OPPORTUNITIES ANALYSIS** | | | |
| **A** | **B** | **C** | **D** |
| **Common Services Lines**  **(Outcome Areas)** | **Common Service** | **Needs Statement (the ‘what’ and ‘when’)**  Programmatic and non-programmatic needs | **Key Performance Indicator (KPI)**  – Cost avoided   * Quality of service |
| **Common Procurement** |  | Background:  Need (what; when): | KPI (cost):  KPI (quality): |
| **Common ICT** |  |  |  |
| **Common Human Resources** |  |  |  |
| **Common Finance** |  |  |  |
| **Common Logistics** |  |  |  |
| **Common Facility**  **(inc. Common Premises)** |  |  |  |